

CONNECTICUT RIVER GATEWAY COMMISSION

Grants Review Committee Meeting Minutes

May 26, 2021

Attendance: Joel R. Ide (co-chair), Jerry Roberts (co-chair), Tom Brelsford, J H Torrance Downes

Call to Order

This meeting was convened at 4:10pm at 35 Merriwold Lane in Deep River. The meeting was called to further refine draft grant application documents and to discuss the outstanding grant request from the CT Audubon Society.

Attending members discussed thoughts on the integration of land acquisition requests and the process that will be used. Thoughts included the order of process, such as submission of requests to staff, who transmits requests to the grants committee (while alerting the chairman) and then distributing the grant application request to other committees as necessary. Members recognize that this process is still a matter of discussion before finalized.

Members then moved on to reviewing and revising three grants review documents; the Financial Support Application, the Grant Application Guidance document, and the document describing how grant materials will be displayed on the Gateway Commission website.

Members agreed to numerous revisions to all three documents, with revised documents to be presented to the Gateway Commission members on Thursday, May 27, 2021.

Members recognized that a "short application form" for grant requests of \$2,000 or less needs to be worked through before presentation to the Commission.

Finally, members agreed that a recommendation for the disposition of the CT Audubon grant request will be presented to the Commission on Thursday, May 27, 2021.

Adjournment

The meeting was adjourned at approximately 6:10pm.